Intra-Africa Academic Mobility Scheme
Web streaming Information Session
Brussels, 27 March 2019
Agenda

14.00–14.20
Introduction
The Intra-Africa Academic Mobility Scheme: general framework and objectives

3rd Call for proposals: how to prepare a good project proposal?

14.20–15.30
- Eligibility criteria
- Award criteria

15.30–15.45
How to submit a proposal?

15.45–16.00
Q&A session
Send your questions to

EACEA-IntraAfrica-IntraACP@ec.europa.eu
Intra-Africa Academic Mobility Scheme

 WHAT:
  ✓ supports students and staff mobility within Africa

 WHY: enhance human capital development in Africa
  ✓ increase the employability of students;
  ✓ improve the quality of higher education in Africa and its relevance;
  ✓ strengthen the modernisation and internationalisation of African higher education institutions
“Investing in people”: a priority of the Africa-Europe Partnership

- Commitment of the 2017 AU-EU Summit of Heads of States and Governments
- African Union vision:
  - Agenda 2063 “An Africa whose development is people-driven, relying on the potential of African people”
  - “Continental education strategy for Africa” 2016-2025
- EU “Africa-Europe Alliance for Sustainable Investment and Jobs” (Sept. 2018)
  - “The mobility of students, staff and academics across the African continent will be further facilitated (African “Erasmus”)

We are proposing a new Alliance for Sustainable Investment and Jobs between Europe and Africa. It would help create up to 10 million jobs in Africa in the next 5 years alone.
A PanAfrican initiative

- Previously Intra-ACP Academic Mobility Scheme: 3 calls in 2010, 2011 and 2012 with 15 projects in Africa

- Now Intra-Africa scheme supported by the EU PanAfrican programme— all African countries are eligible

- 2 calls organized in 2016 and 2017:
  - 14 projects selected
  - 42 African higher education institutions involved
  - 22 different African countries
  - mobility for 830 students and 180 staff members to be organised

- 2 calls being/to be organized in 2019 and 2020
Funds available (2016-2020)

Intra Africa Academic Mobility Scheme 2016-2020

EUR 40 million
4 Call for proposals

✓ 1\textsuperscript{st} Call 2016: 7 projects selected
✓ 2\textsuperscript{nd} Call 2017: 7 projects selected

➢ 3\textsuperscript{rd} Call for proposals 2019: ongoing
➢ 4\textsuperscript{th} Call for proposals: early 2020
Funds available under the 3rd Call for proposals 2019

- Total available budget: **EUR 9,8 million**
- Per project: **EUR 1 – 1,4 million (min-max)**
- **7 to 8 projects** to be funded

*(Duration of 5 years - around 350 mobility flows)*
What does the scheme fund?

- Partnerships of African HEIs
  - EU Technical partner
  - (associates)

- Organisational activities
  - Coordination
  - Promotion
  - Selection, etc.

- Scholarships
  - Master
  - Doctorates
  - Staff
What are the expected benefits for students/staff?

- Participation in high-level academic mobility
- Recognised studies and research/teaching assignments abroad
- and upgraded staff members qualifications competences
- Improved linguistic skills
- Improved employability and better career perspectives
- Strengthened personal/soft skills through international academic exchange of knowledge, ideas, contacts
What are the expected benefits for HEIs?

- Increased *visibility/reputation and attractiveness* of the HEIs
- Contribution to *internationalisation of the HEIs*
- **Stronger cooperation** between institutions
- New mechanisms to *facilitate mobility* (e.g. international relations offices, student facilities)
- Practices on *harmonising curricula* and establishing *credit recognition mechanisms*
- Improved *quality of teaching*
Call 2019: key steps and timeframe

- **Publication of the Call for proposals**: 11 March 2019
- **Deadline for submission of applications**: 12 June 2019 (at 12.00 noon - Brussels time)
- **Eligibility check - Evaluation of proposals**: June -> July/August 2019
- **Final decision - information to applicants**: September -> October 2019
- **Signature of contracts & start of the projects**: November -> 1st December 2019
Where to find information?

eacea.ec.europa.eu/intra-africa_en
Where to find information?

eacea.ec.europa.eu/intra-africa_en

<table>
<thead>
<tr>
<th>CALLS FOR PROPOSALS</th>
<th>STRANDS</th>
<th>STATUS</th>
<th>DEADLINE FOR APPLICATION</th>
<th>CALL REFERENCE</th>
</tr>
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<tr>
<td>Intra-Africa Academic Mobility Scheme 2019</td>
<td>Intra-Africa Academic Mobility Scheme, Intra-Africa</td>
<td>OPEN</td>
<td>12/06/2019 - 12:00 noon (CET/CEST, Brussels time)</td>
<td>EACEA/03/2019</td>
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<td>Intra-Africa Academic Mobility Scheme 2017</td>
<td>Intra-Africa Academic Mobility Scheme</td>
<td>CLOSED</td>
<td>02/05/2017 - 12:00 noon (CET/CEST, Brussels time)</td>
<td>EACEA/05/2017</td>
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<td>15/06/2016 - 12:00 noon (CET/CEST, Brussels time)</td>
<td>EACEA/07/2016</td>
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eacea.ec.europa.eu/intra-africa_en

Intra-Africa Academic Mobility Scheme

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<td>12/06/19 - 12:00 noon (CET/CEST, Brussels time)</td>
<td>EACEA/03/2019</td>
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CALL FOR PROPOSALS GUIDELINES – EACEA/03/2019

Please read carefully the Call for proposals guidelines before filling in the application form.

Please note that only the English version of the official documents of this Call for proposals is legally binding.

CALL FOR PROPOSALS GUIDELINES, Annex 1: Application package: eForm and its annexes (please find them in the tabs "Eforms" and "Annexes" in the left menu)

CALL FOR PROPOSALS GUIDELINES, Annex 2: Model Grant Agreement

The Model Grant Agreement is provided for information purposes. It includes the Special conditions and the General conditions (Annex II to the Model Grant Agreement).

Minimum insurance requirements (Annex X to the Model Grant Agreement)
Admissibility, exclusion and eligibility criteria
Call for proposals - Criteria

☑ Admissibility requirements
☑ Eligibility criteria
☑ Exclusion criteria
☑ Selection criteria
☑ Award criteria
☑ Financial provisions
Call for proposals - Criteria

- Admissibility requirements
- Eligibility criteria
- Exclusion criteria
- Selection criteria
- Award criteria
- Financial provisions
Admissibility requirements

- Deadline respected
- Type-writing
- Electronic submission (e-form)
  - e-form duly completed in all its parts and accompanied by its annexes
  - Application drafted in one of the EU official languages understood by all partners (and preferably in English or French)
Exclusion criteria

Declaration on honour
to be signed by each applicant

confirming that the applicant is NOT in situations of exclusion
Eligibility criteria

- Partnerships
- Individuals
- Activities
- Thematic fields
- Mobility
- EU grant
Eligible partnership composition

- Lead applicant
- Associated partners
- Co-applicants
  - Partners
  - EU Technical partners
Eligible partnership composition

- **Lead applicant**
  - Min. 4 African HEIs
  - Max. 6 African HEIs

- **Partners**
  - 1 EU Technical partner mandatory
  - Associated partner(s) optional

- **Eligible partnership composition**
  - Max. 2 HEIs from the same country
  - Min. 3 African regions
  - Min. 4 African HEIs
  - Max. 6 African HEIs
## African Regions (African Union classification)

<table>
<thead>
<tr>
<th>Regions</th>
<th>Countries</th>
</tr>
</thead>
<tbody>
<tr>
<td>North</td>
<td>Algeria, Egypt, Libya, Tunisia and Morocco</td>
</tr>
<tr>
<td>West</td>
<td>Benin, Burkina Faso, Côte d'Ivoire, Cape Verde, Gambia, Ghana, Guinea, Guinea- Bissau, Liberia, Mali, Mauritania, Niger, Nigeria, Senegal, Sierra Leone and Togo</td>
</tr>
<tr>
<td>Central</td>
<td>Burundi, Cameroon, Central African Republic, Chad, Congo, Congo (DRC), Equatorial Guinea, Gabon and São Tomé and Principe</td>
</tr>
<tr>
<td>East</td>
<td>Comoros, Djibouti, Eritrea, Ethiopia, Kenya, Madagascar, Mauritius, Rwanda, Seychelles, Somalia, Sudan, South Sudan, Uganda and Tanzania</td>
</tr>
<tr>
<td>South</td>
<td>Angola, Botswana, Lesotho, Malawi, Mozambique, Namibia, South Africa, eSwatini, Zambia and Zimbabwe</td>
</tr>
</tbody>
</table>
Lead applicant/partners

- An accredited **Higher Education Institution** (private or public) providing courses at post graduate level leading to a qualification recognised by the competent authorities in their own country;

and

- **Registered in Africa**

  *Branches are not eligible.*

and

- **Legally established for more than 3 years**
EU Technical partner (mandatory)

a HEI from one of the EU Member States,
having been awarded an Erasmus Charter for Higher Education
Associated partners (optional)

HEIs and other types of organisations from Africa

(HEIs, university associations, research centers, enterprises, chambers of commerce and industry, local, regional or national public entities, etc.)
Eligible activities

Organisation and implementation of student and staff mobility in high quality master and doctoral programmes
Memorandum of Understanding

Promotion

Selection of scholarship holders

Recognition

Student and learning agreements

Institutional services

Academic monitoring

Quality assurance

Sustainability
Eligible thematic fields of study

- Education
- Languages
- Natural sciences
- Engineering, manufacturing and construction
- Agriculture, forestry, fisheries and veterinary
Priority areas

Inclusive growth and sustainable development

Agenda 2063
Mobility

- Mobility must take place only in Africa.

- Only HEIs from Africa involved as lead applicant or co-applicant (partner) can host mobility of students and staff.
Mobility

Eligible students:

- National and resident in any of the African countries

**and**

<table>
<thead>
<tr>
<th>Target Group 1</th>
<th>Target Group 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registered/admitted in or having obtained a HEI degree from <strong>one of the African HEIs included in the partnership</strong> as Lead applicant or partner</td>
<td>Registered/admitted in or having obtained a HEI degree from <strong>a HEI established in Africa BUT not included in the partnership</strong> as Lead applicant or partner</td>
</tr>
</tbody>
</table>

Students having benefitted from scholarship(s) under the previous Intra-ACP Academic Mobility Scheme cannot receive scholarships under the Intra-Africa Academic Mobility Scheme.

Students can only benefit from one scholarship under the Intra-Africa Academic Mobility Scheme.
Mobility

**Eligible staff:**

National and resident in any of the African countries and

Target Group 1

Work for **a HEI included in the partnership** involved as Lead applicant or partner

Academic or administrative staff
Mobility – Target Group 1

HEI Country 1
Students/Staff

HEI Country 2
Students/Staff

HEI Country 3
Students/Staff

Partnership
Mobility – Target Group 2

Country 1
Students

Country 2
Students

Country 3
Students

Country 4
Students

Country 5
Students

HEI Country 1

HEI Country 2

HEI Country 3

Partnership
Mobility requirements

Type of mobility
- Students: Master and Doctorate
- Staff: Academic and Administrative

<table>
<thead>
<tr>
<th>Distribution per type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master</td>
</tr>
<tr>
<td>Doctorate</td>
</tr>
<tr>
<td>Staff</td>
</tr>
</tbody>
</table>

Mobility duration
min/max per type

<table>
<thead>
<tr>
<th>Min/max duration per type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master</td>
</tr>
<tr>
<td>Doctorate</td>
</tr>
<tr>
<td>Staff</td>
</tr>
</tbody>
</table>
Mobility requirements

Target Groups

Mobility of Target Group 1
min 40% of the total mobility

Credit-/degree-seeking mobility

Credit-seeking mobility
min. 25% of the students' mobility

Placement periods for students

max. 3 months and only possible after min 6 months of study period
Mobility recommendations

Max 20% per nationality

Gender balance

Balanced distribution among partners
Financial components

Organisation of the mobility + Implementation of the mobility = EU grant project budget

Lump sum

Unit costs
The EU grant

1. Contribution to the organisation of the mobility

Maximum amount per partnership: EUR 140,000

EUR 20,000 per applicant
The EU grant

2. Contribution to cover the implementation of the mobility

<table>
<thead>
<tr>
<th>Type of mobility</th>
<th>Subs. allowance (per month)</th>
<th>Allowances for women (per year)**</th>
<th>Participation costs (per year)</th>
<th>Research costs (per year)</th>
<th>Insurance (per month)</th>
<th>Travel Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Masters</td>
<td>€ 600*</td>
<td>€ 600</td>
<td>€ 3 500</td>
<td>€ 600</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doctorates</td>
<td>€ 900*</td>
<td>€ 900</td>
<td>€ 4 000</td>
<td>€ 2 000</td>
<td>€ 75</td>
<td></td>
</tr>
<tr>
<td>Staff</td>
<td>€ 1 200</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
</tbody>
</table>

* Settling-in allowances only for students

** Extra allowance per academic year for a mobility period equal or longer than 2 academic years.
Travel costs


<table>
<thead>
<tr>
<th>Distance (km)</th>
<th>Unit cost (EUR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>&lt; 500</td>
<td>275</td>
</tr>
<tr>
<td>500 – 1.000</td>
<td>550</td>
</tr>
<tr>
<td>&gt; 1.000 – 1.500</td>
<td>825</td>
</tr>
<tr>
<td>&gt; 1.500 – 2.500</td>
<td>1.100</td>
</tr>
<tr>
<td>&gt; 2.500 – 5.000</td>
<td>1.650</td>
</tr>
<tr>
<td>&gt; 5.000 – 10.000</td>
<td>2.200</td>
</tr>
</tbody>
</table>

- Target Group 1:
  - location of the home HEI and premises of the host HEI;
- Target Group 2:
  - place of residence of the student and premises of the host HEI.
Budget and mobility plan

(Annex 2 of the Application form)
QUESTIONS?
SEND THEM TO:
EACEA-IntraAfrica-IntraACP@ec.europa.eu
Intra-Africa Academic Mobility Scheme

Award and Selection Criteria
Call for proposals - Criteria

- Admissibility requirements
- Eligibility criteria
- Exclusion criteria
- Selection criteria
- Award criteria
- Financial provisions
Selection Criteria

**Financial Capacity**
- Declaration on Honour
- Checks on the financial Capacity

**Operational Capacity**
- Declaration on honour
- Experience of the persons responsible with project management
- International Cooperation projects

**NEW**
- Only for selected lead applicants (public and private)

**NEW**
- For all applicants (lead and co-applicants) at application stage
Award (evaluation) criteria

- Relevance
- Quality
- Impact and Sustainability
# Award criteria - Details

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Relevance</td>
<td>20</td>
</tr>
<tr>
<td>2. Quality</td>
<td>70</td>
</tr>
<tr>
<td>a. Academic quality</td>
<td>15</td>
</tr>
<tr>
<td>b. Partnership composition and cooperation mechanisms</td>
<td>15</td>
</tr>
<tr>
<td>c. Organisation and implementation of the mobility</td>
<td>20</td>
</tr>
<tr>
<td>d. Students’/staff facilities and follow-up</td>
<td>10</td>
</tr>
<tr>
<td>e. Gender Balance</td>
<td>10</td>
</tr>
<tr>
<td>3. Impact and Sustainability</td>
<td>10</td>
</tr>
<tr>
<td>Total</td>
<td>100</td>
</tr>
</tbody>
</table>
Pre-requisites for an Intra-Africa Proposal

- "broad knowledge" of the Pan-African Programme and "sound knowledge" of the Intra-Africa action
  - What/who is it for? How does it work? What activities does it support and how? Who could help you understand it better? Which synergies with other HE initiatives under Pan-African Programme?

- concrete idea for an international mobility project in Africa
  - Does it fit the Intra-Africa objectives, priorities, requirements, etc.?
  - Does it address the needs of all the partners?

- embedded in your institutions
  - Have it discussed with the relevant instances (Rector, Dean, international affairs office, etc.)
  - Ensure support for the proposal preparation and, if successful, the project implementation
Building up your partnership

✓ Start **locally** in your institution:
  other colleagues, services, departments with experience in running international mobility or research projects

✓ Enlarge the partnership with **international** partners:
  organisations you have worked with in the past with specific expertise, colleagues that share the same enthusiasm for international cooperation and mobility projects, etc.

✓ **Diversify** the expertise and widen participation:
  other HEIs, research institutes, enterprises, local/regional/national authorities, etc.

✓ Keep the **size** of the **partnership** manageable
Application package

- **Application Form (eForm)**
  - Identification of the applicant and other organisations participating in the project (Part A)
  - Organisations and Activities (Part B)
  - Summary of the project or the activities (Part C)
  - Thematic fields of study (Part D)

- **Annex 1 - Detailed Description of the Action**
  - Detailed Description of the Action (Part E)
  - Planned activities for the implementation of the project (Part F)
  - High Quality Master/Doctoral Programmes offered (Part G)
  - Operational Capacity (Part H)

- **Annex 2 – Budget and Mobility Form**
- **Annex 3 – List of Master/Doctoral Programmes**
- **Annexes 4 to 7 – Administrative documents**

Declaration on honour of applicant, Mandates of partners and EU Technical Partner, Legal Entity Form and Financial Identification Form of applicant.
1. Relevance of the proposal (20)

Programme’s objectives and priorities:

- Access to Quality Higher Education
- Internationalisation of HE
- Cooperation and capacity development of HEIs
- Harmonisation of curricula and recognition of studies
- Employability <-> Skills and competences

Special focus on:

- Inclusive growth and sustainable development
- Innovative character of the project
- Geographical coverage

NEW
1. Relevance of the proposal (20 points)

- Response to Programme's **objectives**
- Balanced **geographical coverage** (region and country)
- **Needs and constraints** of different target groups and countries addressed
- Choice of **thematic fields** in relation to inclusive growth and sustainable development
What documents to fill in?

- **Application Form (eForm)**
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Declaration on honour of all applicants, Mandates of co-applicants (partners and EU Technical Partner), Legal Entity Form and Financial Identification Form of applicant.
Relevance of the project

**DO's**

- Well defined objectives and clear expected results
- Thoroughly assessed results of needs analysis at different levels
- Concrete benefits for each targeted group (countries, institutions, students, academic staff, etc.)
- Clear potential for innovation and capacity building

**DON'Ts**

- Too broad/irrelevant objectives
- Inaccurate needs analysis methodology resulting in irrelevant conclusions
- Neglected target countries/groups
- Low potential for capacity building
- Lack of added value/innovative aspects
2. Quality (70 points)

2.a Academic Quality (15 points)

- **Appropriateness** of the academic programmes
  - to reach the objectives of the project and addressing the needs identified in the thematic field(s)

- **Quality** of the academic programmes
  - content, structure, learning outcomes, etc.

- **Complementarity** but also **comparability** of curricula between hosting and sending HEIs

→ **Recognition of studies**
What documents to fill in?

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  - Identification of the applicant and other organisations participating in the project (Part A)
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  - Summary of the project or the activities (Part C)
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2.a Academic Quality

**DO's**
- In line with the *need analysis*
- **Coherence** between thematic fields and the study programmes
- All partners offer
- Deliberate choice of study programmes *(comparable curricula)*
- Full description with *learning outcomes and quality assurance*

**DON'Ts**
- Weak potential to respond the identified needs
- **Lack of focus** in the chosen thematic fields and too many study programmes
- Partners *excluded* from the academic offer
- Lack of evidence on comparability
- Partial or incomplete description
2. Quality (70 points)

2. b Partnership composition and cooperation mechanisms (15 points)

- Diversity
  - Expertise and complementarities
  - Geographical coverage
- Technical and operational capacity of all partners
- Management experience in international projects
- Involvement
  - Tasks and responsibilities per partner (incl. the EU technical partner and the associated partners)
  - Integration of the HEIs with no/limited experience
- Cooperation
  - Academic, administrative and financial arrangements
  - Communication strategy
  - Quality assurance measures
An intra-Africa Partnership

- MAIN RESPONSIBLE for management
- Submitting the proposal/signing the agreement
- Host and send students and staff
- Provides master and doctoral programmes

- Work closely with coordinator
- Host and send students and staff
- Provides master and doctoral programmes

- Supports the partnership in promotion, reaching different target groups
- Provides expertise on quality assurance

- Brings its experience
- Supports throughout the process
- Not host or send
What documents to fill in?

- **Application Form (eForm)**
  - Identification of the applicant and other organisations participating in the project (Part A)
  - Organisations and Activities (Part B)
  - Summary of the project or the activities (Part C)
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2.b. Partnership composition and cooperation mechanisms

**DO's**
- **Synergies** resulting from the complementarity of partners
- Existing partnerships enriched with new partners
- Inclusive and transparent cooperation mechanisms, based as well on mutual trust
- Clear roles and responsibilities
- Realistic and transparent financial management

**DON'Ts**
- Unclear motivation of partners to join the project
- Failure to ensure institutional backing of the partners
- Dominance of coordinating institution in roles and responsibilities
- Too rigid cooperation arrangements not allowing for necessary adaptations
- Imprecise financial management provisions
2. Quality (70 points)

2.c Organisation and implementation of the mobility (20 points)

- **Justification on:**
  - Planned number of mobility flows
  - Distribution between the partners
  - Balance between nationalities of the targeted scholarship holders

- **Respect of Call requirements:**
  - Distribution per type and target group
  - Degree or credit seeking
  - Duration

- **Timing of planned activities**

- **Methodology to organise and implement the mobility**
Mobility Plan - Students

- **Short term vs long term**
  - 25% of student mobility must be **credit seeking**

- **Agreements**
  - Student agreement -> Rights and responsibilities
  - Learning agreement -> Recognition of studies

- **Possibility of placement** (max. 3 months)
Mobility Plan - Staff

- Administrative or academic mobility
- Which purpose?
  - Strengthening international co-operation and capacity of HEIs
  - Development of new curricula or teaching materials
  - Establishment of links between departments and faculties
  - Application of systems for recognition of studies
Mobility management cycle

- Memorandum of Understanding
- Promotion
- Selection
- Student, mobility and learning agreements
- Institutional services
- Academic monitoring
- Recognition
- Quality assurance
What documents to fill in?

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2.c Organisation and implementation of the mobility

**DO's**

- **Effective strategy and tools** for mobility management
- **Academically relevant** design and **rationale** of mobility paths with **concrete** learning outcomes
- **Fair mobility distribution** based on capacity and academic offer
- **Clear strategy** for promotion, selection, recognition and quality

**DON'Ts**

- **Absence of established mechanisms** to implement mobility
- **Unfeasible, unbalanced** and **ineffective** mobility schemes
- Mobility plan **not in line** with requirements
- **Lack of strategy on staff mobility**
- **Negligence of cross-cutting issues**
2. Quality (70 points)
2.d Facilities for students/staff members and follow-up (10 points)

- Before – on arrival – during:
  - Information services
  - Logistics and institutional services
  - Language support
  - Insurance
  - Academic services
- At each partner HEI
- Student and mobility agreements
- Guidance on recognition of studies
2.d Facilities for students/staff members and follow-up

**DO's**
- Evidence on existence of adequate services in all partners
- Supporting measures for partners with limited experience
- Strategic use of staff mobility

**DON'Ts**
- Underestimation of the administrative workload
- Negligence of student integration in socio-cultural and professional context
- No strategy for integration of visiting staff members
2. Quality (70 points)

2.e Gender balance (10 points)

- **Measures** to encourage the participation of women in the partnership management;
- Partnership’s strategy to address the identified obstacles for gender balance, including **incentives** to enhance the participation of female candidates in the mobility flows especially in long-term study periods and to ensure gender balance.
2.e Gender balance

**DO's**
- **Analysis** on the obstacles to gender balance in the targeted thematic areas
- **Clear strategy** to reach female students for a mobility
- **Services** to ensure continuation of mobility

**DON'Ts**
- Lack of analysis in the targeted countries and thematic areas
- Unprecise strategy
- Relying only on the incentives of the scheme (additional scholarship)
3. Impact and Sustainability (10 points)

- Sustainability (financial and institutional)
- Impact (at individual, institutional and national/regional level)
- Dissemination of results and capitalisation

Project beyond EU funding
3. Sustainability (10 points)

**DO's**
- Concrete indicators and tools for measuring impact on HEIs, individuals, countries/regions
- Promotion/dissemination tailored to different audiences
- Focus on multiplier effects
- Clear potential for continuation after the EU funding

**DON'Ts**
- Sustainability strategy not adequately considered and not integrated in all project stages
- Absence of mechanisms to measure the impact
- No prospects for further collaboration after the project
Final Outcome...

✓ All elements of the Award Criteria have been addressed paying attention to the specific context.

✓ The proposal is presented in a structured and coherent manner and is kept clear and simple.

✓ Important and distinguishing features of the project are explained.

✓ Statements are supported with concrete evidence.

✗ Being vague in demonstrating the project's reasoning and strengths.

✗ Expertise and previous experience is used without any added value.

✗ The proposal is a simple sum-up of each partner's contribution, whilst it has to be a demonstration of a joint undertaking of all partnership’s activities.
Intra-Africa Academic Mobility Scheme

How to submit a proposal?
Before submitting

1. Read carefully the Guidelines to the Call for proposals
2. Define your needs and objectives
3. Find relevant partners
4. Agree on the project scope
5. Draft the proposal
6. Prepare all requested documents
7. Submit the eForm and all annexes
Submission of applications

On-line submission using an electronic application form (eForm), duly completed and accompanied by its mandatory annexes

by the deadline:
12 June 2019 at 12:00 (noon)
Brussels Time
eForm

eForm and its User guide available on the Call for proposals web page

The electronic application form (eForm) and its user guide will be made available around May 2019.

For information purposes only, a static version of the eForm is available here: en
The eForm

PIC number

- Requested in the eForm

- **Registration in the** Participant Portal

- Check whether the organisation already has a PIC code before creating a new one in order to avoid duplicates
eForm - Mandatory attachments

- Annex 1: Detailed Description of the Action
- Annex 2: Budget and Mobility Form
- Annex 3: List of master and doctoral programs
- Annex 4: Declaration on honour for the lead applicant and all co-applicants
- Annex 5a: Mandates for the partners (to be completed and signed by each partner HEI and scanned as one document)
- Annex 5b: Mandate for the EU technical partner
- Annex 6: Legal Entity Form
- Annex 7: Financial Identification Form
eForm submission process

1. Download it and save it on a local disk
2. Fill it in
3. Upload all compulsory annexes
4. Validate it (automatic check informs you about any errors)
5. Confirmation email with an application reference number
Questions & Answers session
Where to find information?

eacea.ec.europa.eu/intra-africa_en